

Benchmark/ Discipline/ Function	Code	Title	Description	GI CSR US
F	ASC	Supply Chain and Logistics	Performs supply chain and logistics functions, which may include, but are not limited to, material procurement, production planning, inventory control, outsourcing, vendor selection and distribution. Creates integrated processes among internal functions such as operations, purchasing and logistics, and outside suppliers. Focuses resources on continuous improvement of the movement of materials through various production processes and establishes key performance metrics and benchmarks relating to supply chain planning/forecasting to measure actual performance against goals on a regular basis. Promotes alignment by understanding and communicating customer needs and requirements throughout the organization.	X
B	ASC000-EX	Top Supply Chain Executive	Has primary responsibility for developing and executing supply chain strategies and capabilities Establishes and manages cross-functional, cross-regional and cross-business unit teams to design and implement end-to-end supply chain capabilities and strategies based on business plans and objectives, new product introduction or business opportunities Coordinates supply, manufacturing and delivery systems to ensure the optimization of customer service, low inventories, low cost, superior quality, reduced cycle times and order delivery	X
B	ASC005-EX	Top Materials Procurement and Logistics Executive	Has primary responsibility for developing and implementing the production planning and control, purchasing and distribution activities of the organization Develops policies for the purchase of raw materials, supplies, equipment and services Oversees warehousing and distribution activities from the purchase of raw materials to the finished product	X
B	ASC030-EX	Top Logistics Executive	Has primary responsibility for developing the logistics and distribution strategy of the company to ensure needs of customers are met within cost and working capital standards Plans, directs, controls, coordinates and evaluates logistics management policies in all or several of the following areas: distribution, inventory management, warehousing and transportation May be involved with production planning, procurement and customer service on a limited basis	X
B	ASC050-EX	Top Transportation Executive	Has primary responsibility for developing and implementing cost-effective systems for the transportation and distribution of the organization's raw materials, goods-in-process and finished products Provides guidance on internal transportation policies to ensure an integrated distribution system Assures the timely and efficient distribution of materials in order to attain maximum sales potential	X
B	ASC051-EX	Top Distribution Executive	Has primary responsibility for directing the distribution activities of the organization Plans and directs the distribution of raw materials and finished goods inventories Assures the timely and efficient distribution of materials in order to attain maximum sales potential	X
B	ASC060-EX	Top Procurement/Purchasing Executive	Has primary responsibility for designing and implementing the policies that control the organization's procurement/purchase of raw materials, supplies, equipment and services Manages relationships/partnerships with key suppliers	X
D	ASC000	Supply Chain and Logistics Generalist/Multidiscipline	Performs supply chain and logistics functions such as material procurement, production planning, inventory control, outsourcing, vendor selection and distribution Creates integrated processes among internal functions (e.g., operations, purchasing and logistics) and outside suppliers Responsibilities are within the Supply Chain and Logistics Function as a generalist or in a combination of Disciplines	X
D	ASC010	Supply Chain Development and Optimization	Coordinates and integrates the flow of materials and information among suppliers, manufacturers, distributors and customers Conducts and/or oversees strategic supply chain analysis Identifies and recommends opportunities for improving efficiency, effectiveness and capabilities of the supply chain Develops and implements supply chain designs, models, strategies and/or processes to improve the business	X
D	ASC012	Supplier Development	Coordinates the development of new products, materials and/or services with suppliers Provides specifications and collaborates with suppliers on the organization's technical, operational and quality requirements Collaborates with suppliers on technical aspects of development work such as selecting materials Administers a roster of approved suppliers	X
D	ASC015	Materials Planning/Scheduling	Plans, schedules and monitors inbound movement of materials from suppliers Determines material requirements and coordinates the efficient movement of materials with purchasing, production and engineering Develops specifications for new contract orders	X
D	ASC020	Materials Management	Coordinates incoming and outgoing movement and storage of raw materials, finished products and parts that include functions such as warehousing, shop and delivery services to ensure material availability and delivery when needed to meet production schedules Compiles data on order volume, production schedules and forecasts and applies statistical methods to estimate future materials requirements	X
D	ASC022	Forklift Operations	Transports merchandise using a forklift truck or reach truck to designated locations within the warehouse, which may include loading, unloading and order picking	X

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D	ASC025	Inventory Control	Ensures that inventories are secure, properly identified and readily accessible to authorized personnel Maintains controls over various types of inventories (e.g., raw materials, subassemblies, finished goods) Conducts physical inventory counts and reconciles results with inventory records Ensures that quantities of incoming and outgoing shipments are correct Conducts analyses of inventory levels and coordinates with production and sales requirements	X
D	ASC030	Logistics	Coordinates inbound and outbound logistical operations, including inventory management, warehousing and transportation to ensure sufficient supply of goods and products Controls the commercial impact of the complete range of activities from receiving, locating and dispatching, sourcing, purchasing and optimizing inventory levels Administers an effective system that meets the organization's inventory control needs through efficient transportation of raw materials, component parts and/or finished goods	X
D	ASC035	Import/Export	Administers the efficient and economical movement of goods (e.g., materials, products, equipment) across international borders in accordance with organizational policies and in compliance with relevant local, country and international customs laws and processes Prepares, reviews, approves and maintains files for import/export documents (e.g., customs declarations, a PO (purchase order), packing list, commercial invoice, SLI (shipper's letter of instruction), SED (shipper's export declaration), BOL (bill of lading), AWB (air waybill), IC (import certificate), etc.) required for the lawful completion of import/export activities Ensures that commercial and sales invoices are accurate in accordance with physical shipment and customer's SLI, quantities, value of goods, country of origin and other regulatory requirements Serves as an import/export liaison for international customers/subsidiaries, distribution, procurement, planning, manufacturing, intercompany finance, regulatory and import/export compliance functions	X
D	ASC040	Warehousing	Administers and operates the organization's warehouses, including processing, packaging and storage of supplies, materials and equipment Accounts for all materials and supplies in the stores facilities; audits goods received into warehouse Oversees receipt, storage and shipment of materials, and related reporting in accordance with established procedures Prepares and coordinates schedules for shipping and receiving materials to control the flow of goods and regulate warehouse space Ensures the effectiveness of operating procedures, space utilization, and maintenance and protection of facilities and equipment	X
D	ASC045	Fulfillment	Fulfills orders, including order entry, administration and shipping Processes orders and oversees related activities of third-party vendors to ensure orders flow effectively through systems and processes in accordance with the organization's customer service standards Develops capacity plans to support build-to-stock and/or build-to-order environments Ensures adequate inventory levels are maintained to maximize customer satisfaction and minimize cost Prepares and maintains volume and demand planning analyses and supply and production schedules based on internal and external information to establish and effectively manage an order backlog	X
D	ASC050	Transportation	Analyzes transportation and distribution systems and procedures to ensure the efficient and economical delivery of the organization's products Reviews proposals and makes recommendations for modifications in rates and transportation regulations Evaluates freight classifications, tariff rates and operating efficiency to ensure the proper delivery of products Plans and coordinates fleet operations, including acquisition, scheduling, maintenance service and repair, and disposal of trucks, and hires common carriers (third-party transportation companies) as appropriate	X
D	ASC052	Transportation - Delivery Vehicle Operations Generalist/Multidiscipline	Operates trucks, vans or similar vehicles to pick up and deliver products, supplies and equipment to and from organization, supplier and customer sites Actions may involve complex pickups and deliveries, e.g., night deliveries, international travel, transport of dangerous and hazardous products	X
D	ASC053	Transportation - Light Delivery Vehicle Operations	Operates light trucks, vans or similar vehicles to pick up and deliver products, supplies and equipment to and from organization, supplier and customer sites Actions may involve complex pickups and deliveries, e.g., night deliveries, international travel, transport of dangerous and hazardous products	X
D	ASC054	Transportation - Heavy Delivery Vehicle Operations	Operates heavy trucks or similar vehicles to pick up and deliver products, supplies and equipment to and from organization, supplier and customer sites Actions may involve complex pickups and deliveries, e.g., night deliveries, international travel, transport of dangerous and hazardous products	X
D	ASC055	Transportation - Tractor Trailer Delivery Vehicle Operations	Operates tractor trailer trucks to pick up and deliver products, supplies and equipment to and from organization, supplier and customer sites Actions may involve complex pickups and deliveries, e.g., night deliveries, international travel, transport of dangerous and hazardous products	X

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D	ASC060	Purchasing Generalist/Multidiscipline	Negotiates favorable terms, volume discounts and long-term contracts with suppliers and prepares and processes requisitions and purchase orders for the procurement of goods, services and supplies for customer-related business processes or for internal use as a generalist or in a combination of Purchasing Disciplines	X
D	ASC070	Goods Purchasing	Negotiates favorable terms, volume discounts and long-term contracts with suppliers and prepares and processes requisitions and purchase orders for the procurement of goods and supplies (e.g., paper, office supplies, coffee, tea) Develops and implements strategies for cost reduction, supplier consolidation, quality improvements and process efficiencies Reviews purchase order claims and contracts for conformance to organization policy, and discusses defects and delivery problems with suppliers and negotiates refunds	X
D	ASC080	Services Purchasing	Negotiates favorable terms, volume discounts and long-term contracts with suppliers and prepares and processes requisitions and purchase orders for the procurement of services (e.g., travel, cleaning, transportation, consulting services) Develops and implements strategies for cost reduction, supplier consolidation, service delivery improvements and process efficiencies Sources services for the organization and its employees (e.g., travel, cleaning, transportation, consulting services) or the negotiation of contracts with third-party suppliers (e.g., software licenses) Reviews purchase order claims and contracts for conformance to organization policy and discusses defects and delivery problems with suppliers and negotiates refunds	X
D	ASC090	Technical Purchasing	Negotiates favorable terms, volume discounts and long-term contracts with suppliers and prepares and processes requisitions and purchase orders for the procurement of technical equipment, custom engineered products, systems, software or components Acquires and maintains understanding of technology trends, market forces, cost trends and supplier technology road maps Reviews purchase order claims and contracts for conformance to organization policy and discusses defects and delivery problems with suppliers and negotiates refunds	X
D	ASC095	Commodity Purchasing	Develops and implements procurement plans and strategies to support forecasted needs for commodities (i.e., homogeneous products that are traded solely on the basis of price such as foodstuffs, metals and fuels) Establishes and implements strategies for negotiating commodity purchase agreements based on in-depth knowledge of foreign and domestic markets for optimum pricing and terms Purchases commodities in accordance with approved buying programs, using trade judgment in implementation and/or the established procurement policy	X
D	ASC999	Supply Chain and Logistics - No Applicable Discipline	Responsibilities are within the Supply Chain and Logistics Function but are not described in other Discipline summaries	X